

Columbia Wings Oregon Chapter “P”

Chapter Rider Education & Safety Director

Position Description

Title	Chapter Rider Education & Safety Director
Department(s)	Chapter Staff
Reports to	Chapter Director

Job summary

- The Rider Education & Safety Director shall be responsible for the development and implementation of the chapter's rider education and safety program.
- Work with the Chapter Director, Assistant Director, National and State Safety Directors, and Ride Coordinator to encourage membership participation in both rider and co-rider education and safety.
- The Rider Education & Safety Director should have a genuine interest in the chapter member's Riding Skills, Personal Safety, and Life Saving knowledge.
- The Rider Education & Safety Director should be enrolled in the GWTA Rider Education program at the National level.

Summary of essential job functions

- Oversee and Develop the Chapter Rider Education and Safety Program.
- Assist chapter members in obtaining and maintaining the various levels of the GWTA Rider & Co-Rider Education Program as well as Team Oregon or local MSF courses.
- Keep and track records of chapter member participation in Rider Education & Safety Programs, i.e. CPR and First Aid Certification, Rider and Co-Rider level certification, etc.
- Submit articles on a regular basis for the chapter's newsletter, providing information on rider education and safety,
- Participate in chapter meetings with instruction and discussion that relate to rider education and safety.
- Work with the Ride Coordinator and Ride Leaders and Sweep Riders on group riding techniques and Pre-Ride meetings.

Minimum requirements

- Communicate with Chapter Director and Staff on monthly activities as needed.
- Willingness to volunteer your time to the chapter for this position.
- Good communicator and record keeper.

Abilities required

- Ability to work as a team member.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by a chapter member who volunteers for this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All chapter staff members may be required to perform duties outside of their normal responsibilities from time to time, as needed.

Additional information

None